

**MEMORANDUM  
AND  
RULES AND REGULATIONS  
OF  
HOCKEY BENGAL**

**1.**

## HOCKEY BENGAL

- A-1. Name of the Society: - The name of the Society shall be "Hockey Bengal".
- A-2 Registered Office: - The office of the Society shall remain at 1, Draper Lane, 2<sup>nd</sup> Floor, Kolkata - 700069.
- A-3. Aims and Objects: - The aim and objects for which the Society is established are as under:

### Main Objects:

- A-3.1. To promote and encourage the game of hockey in Bengal.
- A-3.2. To organize and control the game of hockey in Bengal.
- A-3.3. To affiliate with and adhere to and abide by the Statutes, Byelaws, Rules & Regulations and the Jurisdictions of Indian Olympic Association (IOA), Bengal Olympic Association and Hockey India
- A-3.4. To support and maintain the Ideals and objects of Hockey India.
- A-3.5. To provide and make available facilities for the training of the players.
- A-3.6. To render as and when possible necessary financial assistance to individual players, officials and to affiliated organization for promotion of training, participation abroad and/or holding competitions.
- A-3.7. To infuse the players, coaches with new knowledge and techniques of Hockey.
- A-3.8. To select and control the Bengal Hockey Team to the National Games and any other games, tournaments to be organized under the patronization of Hockey India inside or outside the country.
- A-3.9. To stimulate the interest of the people of Bengal in promotion of hockey and for that purpose to formulate Hockey Associations in all the districts of Bengal.
- A-3.10. To support and maintain Ideals and objects of the Olympic movement and in particular the fight against doping by means of appropriate tests and checks.
- A-3.11. Hockey Bengal is the sole governing body for Hockey, Men and Women, and has the exclusive right to govern Hockey in Bengal.
- A-3.12. The Statutes, Byelaws, Rules & Regulations and decisions of Hockey Bengal, the Executive Board, the Working Board and the Committees are binding upon all Members of Hockey Bengal.



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**A-3.13. Hockey Bengal hereby declares:**

**A-3.13.1. Its opposition to any discrimination on the grounds of race, gender, politics, religion or creed and**

**A-3.13.2. That it is bound by the Statutes and Regulations of Hockey India.**

**Incidental Objects:**

**A-3.14. To conduct and take such administrative, financial or other actions as are necessary and in confirmative with and in furtherance of its objects.**

**A-3.15. To grant the membership to the District Hockey Associations /Boards as decided under the Rules Regulations of the Society.**

**A-3.16. To take disciplinary action against any affiliated District / Units or organization for any type of misbehavior or undesirable activity bringing discredit to the state for the game or which is pre-judicial to the interest of the Society and for not organizing competitions mandated by Hockey Bengal.**

**A-3.17. To edit, compile, print and publish books, periodicals, brochures or leaflets for the attainment aforesaid objects.**

**A-3.18. To procure, collect and accept donations, contributions on such terms as it may consider reasonable.**

**A-3.19. To do all other things that may be necessary or expenditure to promote the development of hockey and for the conduct of its operations and generally to do all such things as may be necessary for expedient, lawful, incidental or conducive to the attainment of the fore going objects or any of them.**

**A-3.20. To take over, merge or amalgamate with any other institutions with similar aims and objectives subject to compliance of relevant statutory provisions.**

**A4 All the income, earning, movable and immovable properties of the Society shall be solely utilized and applied towards its aims and objectives only as set forth in the Memorandum of Association and no profit or surplus there of shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or any other manner whatsoever to the present or past members of the Society or to any person claiming through anyone or more present and past members of the Society. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profit whatsoever by virtue of their membership.**

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## **RULES & REGULATIONS OF HOCKEY BENGAL**

**HOCKEY BENGAL** herein after referred to as 'the Society' shall be governed by its Memorandum of Association and these Rules and Regulations.

### **1. INTERPRETATIONS/ DEFINITIONS:**

The abbreviation or the terms used anywhere in these Rules, unless the context otherwise require:-

1.1. "Hockey" shall mean the game played as per the Rules framed by International Hockey Federation and adopted by Hockey India.

1.2. "IOA" shall mean the Indian Olympic Association.

1.3. "HB" shall mean Hockey Bengal

1.4. "The Society" shall mean "Hockey Bengal".

1.5 "HI" shall mean "Hockey India" In short.

1.6, "Constitution" shall mean the Memorandum of Association, Rules & Regulations and Byelaws of Hockey Bengal.

1.7 "Player" shall mean any person /athlete who take parts in any event approved or sanctioned and / or controlled by Hockey Bengal and / or its permanent members with prior sanction of Hockey Bengal.

1.8 Byelaws" and Rules shall mean the laws and rules made in accordance with the provisions of these Rules and Regulations.

1.9 "Member" shall mean any District Hockey Association or any other Board or Institution accepted for Membership under the Provisions of these Rules and Regulations.

1.10 "Congress" shall mean the group of permanent and life members constituted under the provisions of these Rules and Regulations.

1.11 "Office Bearer" shall mean the officers Specified as per the provisions of these Rules and Regulations.

1.12 Executive Board" shall mean the Board Constituted as per the provisions of these Rules and Regulations.

1.13. Committee shall mean the different Committees formed as per the provisions of these Rules and Regulations.

1.14 Affiliation Committee" shall mean Affiliation Committee formed as per the provisions of these Rules and Regulations.

1.15. "Event" shall mean a match, sanctioned tournament or competition approved and or controlled by Hockey India or its permanent members.

1.16. "Financial Year". The period commencing from 1st day of April and ending on 31<sup>st</sup> day of March.

1.17. "Proper Law" shall mean Laws of the country (India).

1.18. "Rules of Hockey" shall mean the Rules framed and adopted by the FIH from time to time.

1.19. "Associate Member" shall mean any District Hockey Association or City or club or any Board or Institution accepted for Associate membership. The Associate Member will not be a member of the Congress, will not have any voting right in the Congress and will not be eligible to contest for the elections of the Executive Board.

1.20. "Academy Member", all academies running in Bengal are eligible to apply for Academy Member of Hockey Bengal. They will not be members of the Congress will not have the right to vote and will not be eligible to contest for Elections to the Executive Board."

1.21. "Hockey Member" All NGO's, schools or any other organization developing hockey at Under -16 level are eligible for Hockey Members, they will not be members of the Congress, will not have the right to vote and will not be eligible to contest for Elections to the Executive Board.

1.22. "Working Board" shall mean the Board Constituted as per the provisions of these Rules and Regulations.

1.23. "Term" —Shall normally be for a period of 4 years but can be of lesser duration also in case Elections are held earlier or later but certainly by or before end of the Calendar Year (i.e 31 December) in which elections are to be held.

#### MEMBERSHIP

✓ 2.1 All application of membership must be in writing in the form and containing the information required by the Working Board/Executive Board from time to time.

✓ 2.1.1. The membership of Hockey Bengal shall be open to the under mentioned subject to the approval of the Congress.

✓ 2.1.1.1. District Association of Hockey: The association framed in the District to conduct, control and promote the hockey in the state where the Office Bearers are elected on a periodical basis, can be considered for permanent member.

✓ 2.1.1.2. Board/Institution/ /City/District/Club-Any organization/Institution of India character from public or private sector working for the development of hockey in the country where the Office Bearer's are duly elected on a periodical basis or as provided in their Constitution, can be considered for Associate Membership.

✗ 2.1.1.3. Academy and Hockey member as defined in 1.20 and 1.21.

2.1.2. Two Athlete Representatives (of which one will be male and one female) will be nominated by President of Hockey Bengal as Members of the Executive Board with Voting Rights. The term of these members will be for one Year and they shall be eligible for Re nomination. The nominations of the President must be ratified by the Executive Board.

2.1.3. In case of any dispute the Constitution of Hockey Bengal will prevail and supersede over the Constitution of the member unit and the member unit will have to amend its Constitution in line with Hockey Bengal Constitution within a time of six months from the date of intimation by Hockey Bengal to its member in order to retain its membership with Hockey Bengal.

## 2.2. Grant of Membership/ Affiliation

2.2.1. Executive Board shall form three members Affiliation Committee with a quorum of two from scrutinizing them and recommending for membership to the Executive Board.

2.2.2. Executive Board shall recommend, if it is found bonafide, to the forth coming Congress, for Permanent or Associate or Academy or Hockey membership. On approval of the Congress, the member shall be granted Permanent or Associate membership or academy or Hockey membership of the Society as applicable.

## 2.3. Membership/Affiliation Fee.

2.3.1 The Membership/affiliation fee from the members will be payable for the different categories as follows:

- \*Rs. 500/- for Associate Membership.
- \* Rs. 1.000/- for Permanent Membership
- \* Rs. 250/- for Academy and Hockey Membership

### 2.3.2. Renewal Fee

- \* Renewal Fee: Rs. 750/- Yearly for Permanent.
- \* Renewal Fee: Rs. 300/- Yearly for Associate.
- \* Renewal Fee: Rs 100/- Yearly for Academy and Hockey Member.

## 2.4. Defaulters & Disaffiliation

Any unit will be considered as defaulter in case it is:

2.4.1. Not depositing the requisite Affiliation / Membership /Renewal fee in time i.e by 30 June every year. The Executive Board will have the power to condone this delay.

2.4.2. Working against the aims & objects of Hockey Bengal causing harm to the game of Hockey.

2.4.3. Not conducting their District/local Championships, Tournaments activity in the territory for which they owned the responsibility.

2.4.4. Not sending the teams in the scheduled Hockey Championships being organized by "Hockey Bengal"

2.4.5. Encouraging Doping or not having checks & controls over Doping in their territory.

2.4.6. Mismanagement and lack of coordination amongst the Office Bearers and member/s of the member unit and thereby causing harm to the game of Hockey.

2.4.7. Any member covered under any clause mentioned above in Rule 2.4.1 to 2.4.6 will be considered as defaulter and would be liable for disaffiliation.

## 2.5. Re-affiliation

2.5.1. Any member dis-affiliated, may apply for re-affiliation of the same to the Executive Board.

2.5.2. The Executive Board shall have sole right to take appropriate action and report to Congress

## 3. CONGRESS

The Congress shall consist of permanent members duly affiliated to "Hockey Bengal".

Each Member District Association duly affiliated as permanent member, as provided in these Rules and Regulations, be represented by their authorized representatives and the authority given by President shall prevail in case of any dispute.

## 4. MANAGEMENT

The management of the affairs of the administration and enforcement of its rules, regulations and byelaws shall be vested in the Executive Board.

### 4.1. Executive Board

4.1.1. The Executive Board of Hockey Bengal shall consist of 3 (three) Office Bearers and 10 (ten) other i.e. 1 (one) Sr. Vice President, 2 (two) Vice President (1 from each gender), 2 (two) Joint Secretary (1 from each gender) 2 (two) Athlete Representatives and 3 (three) Executive Members elected by Congress. The CEO will be member of the Executive Board with voting right and in case of tie the President will then have a casting vote.

4.1.2. It shall be mandatory that out of total 13 (thirteen) members of the elected Executive Board at least 40% of the members shall be of either gender.

4.1.3. The quorum of the Executive Board will be 5 members.

### 4.2. Office Bearers

#### 4.2.1. President 1 (one)

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4.2.2. Secretary General 1 (one)

4.2.3. Treasurer 1 (one)

4.3. Election

4.3.1. Election shall be held once in four years at the Annual Congress Meeting to elect the Executive Board from amongst the representatives of the Permanent Members, who have been authorized to attend the Elective Congress meeting.

4.3.2. Election can be held before the due date or by or before the end of the Calendar Year (i.e 31 December) in which Elections are due.

4.3.3. In case of vacancy as clarified in Rule: 4.6.2, 4.6.3 and 4.6.4, then the vacancy can be filled by either Rule: 4.6.5 and 4.6.6.

4.4 Tenure

4.4.1. The President can hold office for a Maximum Period of 12 Years with or without Break and can be reelected after giving break of one term.

4.4.2. The Secretary General and the Treasurer can hold office for a maximum of two successive terms of four years each, after which a minimum cooling period of one term will apply to seek fresh election for the post of either/both the Secretary General or Treasurer but however incumbent Secretary General or Treasurer after or Before completion of the terms each can contest election for the post of President without any cooling off Period.

4.4.3. Only President, the Secretary General and the Treasurer i.e. the Office Bearers will retire from their post on attaining the age of 70 years.

4.5. Holding of Office

The three Office Bearers of the Society as defined in Rule 4.2.1, 4.2.2 and 4.2.3 shall not be eligible to be Office Bearers simultaneously of any other national sports organization except IOA/BOA any other multiple discipline association.

4.6. Vacancies

4.6.1. The Office of a member of the Executive Board/ Working Board (including that of an Office Bearer) shall fall vacant as referred at 4.6.2, 4.6.3 and 4.6.4.

4.6.2. If the Organization he/she represents ceases to be a member or he/she ceases to be a member of that member Organization.

4.6.3. If he/she resigns his Office by a notice in writing to the President and his/her resignation is accepted by the President.

4.6.4. By death

4.6.5. The Executive Board shall have power to fill up vacancy so caused under Rule 4.6.2 or 4.6.3 or 4.6.4 by co-option from among the representatives to the Congress and that will remain good until the next election.

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4.6.6. In case a vacancy arises due to 4.6.2 or 4.6.3 or 4.6.4 of Rule: 4.6, then only that vacancy can also be filled by conducting election in a Special Congress or as provided in 4.6.5.

4.7. The President shall have the Power to Nominate 3 Associate Vice Presidents and 3 Associate Joint Secretaries. These 6 Nominated Members will be Invitees to the Executive Board. These Nominations will have to be Ratified by the Executive Board.

4.8. The Executive Board is empowered to form Various Committees for Smooth Functioning of Sport and Administration. The Tenure of these committees will be for a period of one Year. The Executive Board can make changes in this Committees Earlier also in case any member of the Committee is not found to be functioning properly.

## 5. POWERS, FUNCTIONS & DUTIES

### 5.1. Congress

5.1.1. To formulate the policy and principle on which the function of the Society will be carried out.

5.1.2. To carry into effect the object of the Society.

5.1.3. To hold Election of the Office Bearers and Executive members every four year as defined in 1.25 in accordance with the rules and regulations of the Society.

5.1.4. To admit membership of any organization eligible for affiliation under the Constitution.

5.1.5. To take a decision regarding continuing/ discontinuing its affiliation with any other organization.

5.1.6. To raise the fund to the Society and to hold the same and to control and administer the properties of the Society. To impose or enforce the penalty or disciplinary action for any violation of the rules and regulations of the Society.

5.1.8. To appoint Auditor to Audit the books of accounts of the Society and certify the balance sheet.

5.1.9. To consider and adopt the annual: Report, Statement of accounts and sanction the budget estimate of the Society.

5.1.10. To institute locate conduct and manage all Championships pertaining to hockey in Bengal.

5.1.11. To appoint sub-committee as and when necessary.

5.1.12. To appoint Selection Committee to select the Bengal Contingents or players for Coaching Camps or to constitute the team.

5.1.13. To amend Constitution as and when considered necessary and when requested to do so by Hockey Bengal.



5.1.14. To explain and Interpret the rules and regulations of the Society and to take decision on any point if not covered under the Constitution.

5.1.15. To have powers to frame byelaws and rules and regulations which are not inconsistent with the Constitution.

5.1.16. To consider the Annual Report prepared by the Secretary General/CEO and Annual Audited Statement of Account by the Treasurer/Head of Finance and submit the same for approval and adoption by the Congress.

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## Executive Board

5.2.1. To carry out the objective of Hockey Bengal specified in the Memorandum of Association

5.2.2. To conduct the general management and direction of the Congress during the interval between the meeting of the Congress and report all the decisions and action taken for its approval.

5.2.3. To manage, supervise and administer the funds of the Society as delegated by the Congress.

5.2.4. To prepare and submit the scheme for development of the Hockey in the State.

5.2.5. To decide cases of Indiscipline/misconduct / Protest / Breach of regulation by the affiliated member or any individual and impose suitable penalty subject to his right to appeal to the Congress.

5.2.6. To fill in vacancy/vacancies in the Executive Board.

5.2.7. To sanction tours.

5.2.8. To nominate the Secretary General to act on behalf with fully authority to sign any deed or document or to give valid and effectual discharge as if all the members of the Executive Board have been acting jointly.

5.2.9. To fix up the passage money and other expenses necessary for representatives of the Society to attend meetings of Hockey India or any other body.

5.2.10. To fix up passage money and other expenses of Hockey Bengal teams/athlete's going out of Bengal if not otherwise prescribed under this Constitution.

5.2.11. To provide building, premises, furniture, apparatus and other means needed for carrying out work of the Society and to frame the rules therefore.

5.2.12. To enter into, vary, carry out and cancel contracts on behalf of Society.

5.2.13. To explain, define and interpret the provisions of this Constitution when disputed.

5.2.14. To exercise such other powers and to perform such other duties as may be assigned to it by the Congress.

5.2.15. To select the Bengal Teams for participation in any National tournament /championships.

5.2.16. To organize coaching/umpiring camps, clinics independently or in cooperation with other agencies like Sports Authority of India, IOA and Hockey India.

5.2.17. To do all such acts and things as are incidental or conducive to the doing of the foregoing acts or any of them.

5.2.18. To purchase moveable and Immoveable properties for and on behalf of the Hockey Bengal.

5.2.19. To sell discard or transfer any property of the Hockey Bengal.

5.2.20. To appoint Office staff as per requirement.

5.2.21. To appoint committee/committees with specific task assigned to them as and when needed and also to define the duties of the committee.

5.2.22. To collect, procure, accept and receive subscriptions, donations, gifts and endowment and raise funds by adopting all lawful means for the Society.

5.2.23. To invest the funds of the Society in such manner as the Executive Board may deem fit.

5.2.24. To co-opt any expert or specialist for any purpose as and when necessary without any voting right.

5.2.25. To deal with all permanent and temporary appointments as well as dismissal or suspension of its office staff.

5.2.26. To prepare, modify and implement administrative and financial guidelines for the Society.

5.2.27. To delegate any of its powers to any (Special Purpose) Committee.

5.2.28. To suspend any Member organization or Player from their participation in local/State/National or International Competitions as approved by Hockey India/Hockey Bengal where necessary for such period as shall be stated in its decision, which later on has to be ratified by the Congress.

5.2.29. Authorizing, the President / Secretary General / Treasurer, to raise loans for Hockey Bengal, with Approval of Executive Board from the Bank / Banks from time to time, as and when required". And reimburse the same back to the Bank from the funds with Hockey Bengal.

5.2.30. To appoint Selection Committee to select the Players for Coaching Camps or to constitute the team.

5.2.31. To form committee to take disciplinary action or take directly disciplinary action against any Office Bearer or Member or Individual who is member of Society or its members.

### 5.3. Working Board

A Working Board consisting of 3 Office Bearers as per Rule 4.2 and three more Members appointed by the President from Amongst the members of the Executive Board. The nominations of the President must be ratified by the Executive Board. The Working Board will have all the Powers of the Executive Board and all Decisions

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of Working Board will be ratified in the Executive Board Meetings. The CEO as and when appointed will also be member of the Working Board with voting right.

#### 5.4. President

5.4.1. To determine the dates, venue & time of the Executive Board/ Working Board. Congress and any other meetings as deemed fit to fulfill the aims & objective of the Society.

To preside over all the meetings of Executive Board/Working Board, Congress and all other meetings determined by Him/Her. And to have a casting vote in case of a tie.

5.4.3. To act as the Constitutional and Executive head of the Society for the execution / implementation of the rules, regulations and bylaws of the Society to achieve the aims & objectives of the same.

5.4.4. To ensure that the financial position of the Society is sound and no unauthorized expenditure shall be included. The President shall be authorized to sanction expenditure up to any limit for HB and IL for any item not included in the budget. Expenditure in the excess of this amount will be sanctioned by the Executive Board.

5.4.5. In case of emergency, the President will have full power to issue order / orders for HB, which may subsequently be confirmed by the Working Board/ Executive Board or Congress as the case may be.

5.4.6. All members will be honorary members (except HB/HBL CEO)

5.4.7. Senior Vice President to preside over all the meetings of Executive Board, Congress or any other meeting in the absence of the President and to perform the duties as assigned to them from time to time by the Executive Board or President or the Congress.

5.4.8. Vice Presidents shall be responsible to perform the duties as assigned to them from time to time by the Executive Board or President or the Congress.

#### 5.4.9. Secretary General

5.5.1. The Secretary General shall be responsible for carrying out all the decisions of the Congress, Executive Board and Committees and shall see that all the rules of the Society are observed by all the concerned and shall be subject to the general control and direction of the Board and the President Inter alia.

5.5.2. Convene all the meetings of the Congress, Executive Board and Committees as determined by President and shall keep minutes of all proceedings and resolution of all such meetings to be correctly recorded in a book specially provided for the purpose and such minutes shall upon questions put and votes taken thereon to be signed by the Chairman/ Chair Person at the meeting and when signed by Him/Her shall be conclusive evidence of the correctness of the entry.

5.5.3. Shall be responsible for carrying out all correspondences in the name of the Society same as or otherwise directed by the President.



5.5.4. Shall be in-charge of all records and documents (including the register of members) as may be necessary for the smooth and efficient working of the Society.

5.5.5. Shall have custody and maintain in proper order and condition, all trophies, souvenirs and seals and insignia of the Society of all moveable and immovable properties of the Society and maintain up to date stock book and have annual stock taking made of all such properties.

5.5.6. Transact all official business of the Society.

5.5.7. Act as a convener of the Executive Board and Committees of the Society.

5.5.8. Exercise a general supervision over the employees of the Society.

5.5.9. Conduct all affairs of the Society according to its rules, regulations and by-laws.

5.5.10. Collect or cause to be collected all subscriptions and fees and get in with due diligence all other monies dues and payable to the Society, make overall collection as and when received or released to the Treasurer and rejection for such monies as may from time to time be needed for meeting the necessary expenses sanctioned by the Executive Board.

5.5.11. Forward all bills for payment to the Treasurer up to the extent sanctioned in the budget estimates and after the approval of the President.

5.5.12. Ensure that the accounts of the Society have been properly maintained by the Honorary Treasurer/ Head of Finance and are regularly audited.

5.5.13. Prepare every year, the annual report on the working of the Society and place the same before the Congress after getting it duly approved by the Executive Board.

5.5.14. He/She can also give charge of its Secretary-ship to anyone of the Joint Secretaries or a person, if circumstances permit, with the approval of the President.

5.10. Joint Secretaries Specific duties and powers can also be assigned to Joint Secretaries by the President with due approval of the Executive Board.

5.11. Treasurer/ Head of Finance

5.11.1. The Treasurer/ Head of Finance shall be in-charge of all the Funds, Finance and Accounts of the Society.

5.11.2. To prepare and place the budget for the year before the Congress for necessary sanction that shall allocate the budget grants to the different heads of expenditure.

5.11.3. To make all payments of the Society after the connected bills and vouchers have been duly checked by Him/Her and passed for payment by the Secretary General.

5.11.4. To deposit all money as and when received from the Secretary General or any other sources to the respective accounts of the Society with banks.

5.11.5. To maintain the books of accounts of the Society.

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## 5.12. Members

5.12.1. All affiliated Organizations of the Society shall abide by the Rules and Regulations. They shall be responsible for conducting District/local Championships/Tournaments, sending the teams for all the State level Tournaments.

5.12.2. Each affiliated Organization shall be directed by its own activities, conduct its Tournaments and control its Teams in accordance with the principle set forth in the rules and regulation and byelaws of the Society.

5.12.3. Any penalty imposed by any Organization affiliated to the Society or any of its members for any infraction of the principles set forth in its rules, regulations and byelaws shall be honored by other affiliated Members.

5.12.4. Disciplinary action, whenever taken, against members in its jurisdiction shall be reported by it to the Secretary General of the Society for record and information to other affiliated Organizations within ten days of action having been taken. An appeal against such action of the affiliated Members shall lie as started in Rule 18.

5.12.5. If any District/Club/City/ Board Unit affiliated to Hockey Bengal, fails to conduct the State Unit / Board etc Tournament within the period allotted preferably before December every year, such units will be liable for disaffiliation / de recognition without serving any notice. In case of genuine reasons like natural calamities etc. President/Secretary General is authorized to allow for a change in the date / venue of the Tournament. All District Units are required to participate in State level Championships/ Tournaments.

5.12.6. If any member fails to send its teams in at least two Championship/ Tournaments being organized by Hockey Bengal and fails to conduct their Annual Championships for Seniors / Juniors, they will automatically stand disaffiliated.

5.12.7. To avoid disputes in the Districts, the presence of an Observer from the Society will be mandatory during the Election meetings of the District Associations. The observer will be sent to the election meetings of those Districts, who submit the list of their Units along with a copy of the Constitution and other relevant information's, as deemed necessary. Proceedings of Election Meetings of States / Units without the presence of Observer of the Society will not be accepted.

## 5.13. LIFE PRESIDENT

The Life President (only one post) will be an Honorary Post and will not have any powers and will be of an advisory nature. He/She will have no voting right. Only one Life President can be nominated at the Congress/ Special Congress from amongst the President's retired or existing (in case of existing, the person will be automatically become Life President after He/She leaves the existing post) and this post will remain with the Life President till His/Her death or resignation or by 2/3rd members present and voting and ask for removal of Life President. This post can be filled again on vacancy. The Life President will be an invitee to all EB and Congress meetings.

## 6. MEETINGS

### 6.1. Congress Meeting

6.1.1. The Annual Meeting of the Congress shall be held every year at a place, date & time to be decided upon by the President. As far as possible the meeting may be held by rotation at different places.

6.1.2. The agenda of the Annual Congress shall also include:

6.1.2.1. Confirmation of the minutes of the previous Congress and of the Special Congress, if any.

6.1.2.2. Consideration and adoption of the Secretary General's annual report on the working of the Society.

6.1.2.3. Consideration and passing of the Audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer/Head of Finance.

6.1.2.4. Appointment of Auditors and fixing their remuneration.

6.1.2.5. Election of the Executive Board, Office Bearers (if due).

6.1.2.6. Consideration of the Annual Hockey calendar.

6.1.2.7. Amendment(s) to the Constitution (if any).

6.1.2.8. Any other business of which due notice has been given and any other matter with the permission of the chair.

6.1.2.9. Any matter affecting the welfare of the Society which the President may bring or allow to be brought before it. This will include discussion about development activities and analysis of programmes and policies of the Society. President can call meeting on telephonic message.

### 6.2. Congress

Special Congress meetings may be summoned at any time by the President at his/her discretion and shall be convened by the Secretary General. And can cover all items of Annual Congress Except 6.1.2.3 and 6.1.2.4.

(Nominated Members/Invitee's will not be Counted In Quorum)

Note : Clear means the date of posting or calling by phone or courier/speed post/ by Email/Is inclusive in number of days.

6.5.2. On any issue of very urgent nature and under special circumstances when a meeting of the Executive Board/ Working Board cannot be convened, the Secretary General may obtain the approval of the members of the Executive Board/Working Board ( as the case maybe) by circulation and act accordingly, provided that majority of members favor the proposal so circulated. But such cases must be placed at the next meeting of the Executive Board / Congress ( as the case may be ) for formal ratification and record.



## 6.6. Voting

6.6.1. The Districts duly affiliated as a permanent member as per the rules preferably of the Society shall have a total of two votes in the Congress being represented by one male and one female from that member unit and each representative having one vote each. The life members will have one vote each.

6.6.2. Any affiliated unit of the Society which fails to conduct its election will not be eligible to vote. Authorized members of that unit can attend the meeting but without any right to vote and without any right to contest in the elections for the Executive Board.

6.6.3. Associate Members or Academy Members or Hoc-Key Members, Admitted as members of the Society shall not be members of the Congress and shall not have any voting rights in the Congress and will not be eligible to stand for Elections to the Executive Board.

7. SOURCE OF INCOME The fund of the Society shall consist of:

7.1. Affiliation fee

7.2. Donations

7.3. Aid / grants from government, semi-government, national and International Institutions and associations.

7.4. Sponsorship fee

7.5. Prize Money

7.6. Interest from banks

7.7. Franchisee Fee

7.8. By any other lawful means permitted under Law

## 8. BANK ACCOUNT

8.1. The Bank Account of the Society shall be operated by any two from amongst the President, Senior Vice President, Secretary General and Treasurer, with Treasurer being the mandatory signatory. The Executive Board will also have the power to nominate the CEO as one more mandatory signatory along with the Treasurer in either/or capacity.

8.2. The Executive Board will have the power to amend Rule 5.5.5 and 8 as and when required for smooth functioning of the Society.

## 9. AUDIT

The accounts of the Society shall be audited at least once a year by an auditor appointed by the Congress.

## 10. AMENDMENTS OF MEMORANDUM, RULES AND BYELAWS

10.1. The Congress shall have power to alter, extend or abridge the purpose which the Society is established as stated in the Memorandum of Association in the manner provided for in section 12 of the Societies Registration Act ( XXI of 1860 )

10.2. No amendment shall be made to these rules except at the Annual or Special Congress Meetings unless supported by 2/3rd of the representatives present and voting. The Byelaws/Rules can be amended at a meeting of the Congress/ Special Congress convened for the purpose.

10.3. HOCKEY BENGAL will also abide by the changes, if any, made in the Hockey India Constitution from time to time provided the same are not inconsistent with the Indian Laws.

## 11. FORCE OF THE BYELAWS/ RULES

For all the purpose of the byelaws/rules made under the rules of the Society as provided for in this Constitution shall have the same force as of the rules in the Constitution.

## 12. RESIDUARY POWERS

Any matter not provided for in these rules shall be dealt with by the Executive Board to be ratified by the Congress/Special Congress.

## 13. LEGAL PROCEEDINGS UNDER SECTION 6 OF THE ACT

The Society may sue or be sued in the name of the President, the Secretary, or any office bearer as per the provisions laid down under the Societies Registration Act, 1961 as applicable to the State of West Bengal.

## 14. ANNUAL LIST OF THE GOVERNING BODY

Once in every year a list of Office Bearers and members of the Executive Board shall be submitted with the Registrar of Societies, West Bengal as required under the Societies Registration Act, 1961 as applicable to the State of West Bengal.

15. APPLICATION OF THE ACT All the provisions under all the sections of the Societies Registration Act, 1961, as applicable to the State of West Bengal, shall apply to the Society.

## 16. DISSOLUTION

16.1. The Society may be dissolved at the Congress/ Special Congress specially called for the purpose either by the Congress or upon requisition of 2/3rd number of members, provided that 2/3rd numbers of members present, vote for the same.

16.2. If, upon the dissolution of the Society there shall remain after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the members of the Society or any of them but shall be given to the Society carrying on similar objects on such terms and conditions to be

determined by votes of majority of members present personally or in default thereof as the appropriate Court or Union Government may determine on that behalf.

16.3. Dissolution shall be as per provisions laid down in the Societies Registration Act, 1961, as applicable to the State of West Bengal.

#### 17. World Anti Doping Code (WADA)

Hockey Bengal undertakes to abide by the World Anti Doping Code, which is mandatory for Olympic Movement and the FIH Doping Regulations and will take all necessary steps required for its implementation as required by Hockey India.

#### 18. Enquiries and Appeal

The Society can appoint an Enquiry Committee/Grievance Redressal mechanism for athletes, members and Office Bearers / Officials of Society and its members and others. The person/s or members against whom an enquiry has been initiated shall

18.1. Individually appear in person/s

18.2. Members through its Office Bearers

18.3. Legal advisors or any other third party with an advisory capacity will not be permitted to appear in person before the Enquiry Committee and also during appeals.

18.4. Audio / video recording of proceedings is prohibited

18.5. Appeal against Enquiry Committee decision lies before the Working Board.

18.6. The appeal against the decision of Working Board by the aggrieved party lies before the Executive Board.

18.7. The appeal against the decision of the Executive Board by the aggrieved party lies before the Congress and its decision shall be final and binding on all the parties.

18.8. In case of important issue the matter can directly be brought before the Working Board or Executive Board and the further appeal process will remain the same.

#### 19) ESSENTIAL CERTIFICATE

It is certified that this is a correct copy of the Rules and Regulations of the Society.

A handwritten signature in black ink is written over a circular stamp. The stamp contains some illegible text and a central emblem. The signature is written in a cursive style.

CERTIFIED TRUE COPY

Addl. Registrar of Firms, Societies &  
Non-Trading Corporations, West Bengal